ALABAMA WORKFORCE INVESTMENT SYSTEM

Alabama Department of Economic and Community Affairs
Workforce Development Division
401 Adams Avenue
Post Office Box 5690
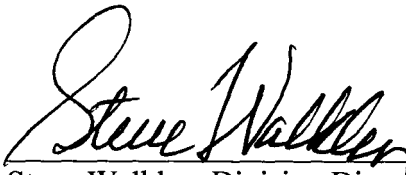**Montgomery, Alabama 36103-5690**

July 9, 2003
GOVERNOR'S WORKFORCE DEVELOPMENT DIRECTIVE NO. PY2003 - 01

SUBJECT: **State Program Integrity Section's Monitoring Schedule**

1. Purpose. To transmit the State Program Integrity Section's monitoring schedule for Program Year 2003.

2. Discussion. The Workforce Investment Act states that the Governor is responsible for the development of the State monitoring system. The Governor must be able to demonstrate, through a monitoring plan, or otherwise, that the State monitoring system meets the requirements of 20 CFR Part 667.400 (b)(2). This section states that the State monitoring plan must provide for annual onsite monitoring reviews of local areas' compliance with USDOL uniform administrative requirements, as required by WIA Section 184(a)(4).

Monitoring is conducted to determine if the state level and local workforce investment areas are complying with established policies designed to achieve program quality and result in outcomes that meet the objectives of the Act and the WIA regulations. Compliance monitoring also includes policies relating to the provision of services by One-Stop Career Centers, eligible training providers, and eligible providers of youth activities. Monitoring provides the Governor with the capability to determine if subrecipients and contractors have demonstrated substantial compliance with WIA requirements and to ensure compliance with the nondiscrimination and equal opportunity requirements of WIA Section 188 and 29 CFR Part 37.

3. Action. Local workforce investment areas selected for a monitoring review will be notified prior to the review by the State Program Integrity Section so that specific dates for the review may be arranged.

4. Contact. Any questions concerning this directive should be addressed to Steve Davis, Supervisor, State Program Integrity Section at (334) 242-5849.

Steve Walkley, Division Director
Workforce Development Division

Attachment

State Program Integrity Section
Workforce Development Division
Program Year 2003 Monitoring Schedule

Activity	Entity	Planned Review Date(s)
Eligible Training Providers	All Three WIAs	July - October 2003
Adult/Dislocated Worker Activities, Case Management & Assessment, ITAs, OJT, Eligibility, & Data Validation	Alabama WIA	At Selected Career Center Locations throughout the Program Year
Out-of-School Youth Activities	Alabama WIA	August - October 2003
Adult/Dislocated Worker Activities, Case Management & Assessment, ITAs, OJT, Eligibility, Data Validation, WtW & Systems Review	Jefferson County WIA	October 2003
Adult/Dislocated Worker Activities, Case Management & Assessment, ITAs, OJT, Eligibility, Data Validation, WtW & Systems Review	Mobile WIA	November 2003
In-School/Out-of-School Youth Activities	Mobile WIA	November - December 2003
In-School/Out-of-School Youth Activities	Jefferson County WIA	January - February 2004
Systems Review	Alabama WIA	December 2003 - January 2004
In-School Youth Activities	Alabama WIA	February - April 2004
Welfare-to-Work	Alabama WIA	March - April 2004

Reviews of state-level activities and programs will be planned and coordinated through the Division Director with input and recommendations from state staff. This is a tentative schedule and changes may occur during the program year.

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Workforce Development Division
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